

VILLAGE OF BREWSTER  
BOARD OF TRUSTEES  
16 MARCH 2016  
7:30PM  
REGULAR MEETING  
Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting on March 16, 2016 at 7:30 P.M., at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig  
Deputy Mayor and Trustee: Christine Piccini  
Trustees: Mary Bryde, Tom Boissonnault, Erin Meagher  
Village Engineer: John Folchetti  
Village Counsel: Anthony Molé  
Clerk & Treasurer: Peter Hansen  
Police Chief: John Del Gardo

Absent:

**Pledge to flag.**

Notation of Exits

**Regular Meeting**

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

1. Little League Parade Permit Application – Peter Fragiaco represents the Brewster Little League. Mayor Schoenig discusses the route and timing with Mr. Fragiaco. Mayor Schoenig motions to approve the parade permit for assembly at 8:30 A.M., parade step-off at around 9:00 A.M., at Veterans Park aka Electrozone Field, on April 16, 2016 with a rain date of April 17, 2017 from Veterans Park/Electrozone Field progressing along Railroad Avenue to North Main Street to Markel Park and disbursing around 12 Noon, waiving all fees, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.
2. Southeast Cultural Arts Center waiver of sign fee request – tabled.
3. Monthly Reports
  - 3.1. Police Report – John Del Gardo delivers the February Police Report. Questions: Trustee Bryde asks about the hit and run. Chief Del Gardo says they apprehended the person responsible. Trustee Bryde asks if the disputes were domestic. Chief Del Gardo says there were no domestic disputes and they were of a varied nature in multiple locations. Trustee Bryde asks about the large fights. Chief Del Gardo says one was local and one was outside the Village at Bull & Barrel. Trustee Bryde asks about the noise complaints. Chief Del Gardo says they were not large parties and there were two different addresses for the four complaints. Mayor Schoenig asks about 911 calls outside the village. Chief Del Gardo says there were three. Trustee Bryde asks about nature of the walk-in complaints to the office. Chief Del Gardo says they are mostly complaints. Trustee Bryde asks what happens when no one is in the office. Chief Del Gardo says there is a phone number posted for people to call and the local patrol responds as soon as it is available. Mayor Schoenig motions to accept the February Police Report, Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0. Copy attached to the minutes.
  - 3.2. Engineer's Report – John Folchetti delivers the February Engineer's Report. Engineer Folchetti says the lowest most responsive bidder for the RBC repairs was Darlington Equipment Company at \$39,900 and they can start within the next two weeks. Mr. Folchetti says the MS4 annual report is complete and ready for posting on our website for the 30 day public comment period. Mr. Folchetti said the East of Hudson Watershed Corporation met with Todd Atkinson and Dan Crawford this week to discuss the O&M for the retrofits. Mr. Folchetti says we need to adopt the O&M policy but we have to iron out the cost apportionment before agreeing. Trustee Meagher asks if there was a way to move the fence on Marvin Avenue to allow for parking at the retrofit. Mr. Folchetti says there was never a permit to park on DEP land at that location and people parked at their own risk. Mr. Folchetti says moving the fence is not an option we should pursue as we would need to modify the existing permit and request permission for

- parking – neither will be easy and prolittle benefit to the village. Mayor Schoenig motions to accept the February Engineer's Report, Trustee Meagher 2<sup>nd</sup> all in favor 5 to 0. Copy attached to the minutes.
- 3.2.1. Mayor Schoenig motions to authorize RBC repair by Darlington Equipment Company for \$39,900 to commence promptly, Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0
- 3.2.2. Mayor Schoenig motions to post the MS4 Report for the required 30 days' posting period for public comment, Trustee Boissonnault 2<sup>nd</sup>, all in favor 5 to 0.
- 3.3. Code Enforcement Report – Joe Hernandez delivers the January & February Code Enforcement Reports. Questions: Trustee Bryde asks about the property registrations pending and if they are all in court at this point. Bill Scorca says all the outstanding violators are in court. Trustee Meagher asks if any of the non-responsive property registrations were bank owned. Mr. Hernandez says none. Mayor Schoenig motions to accept the January Code Enforcement Reports, Trustee Meagher 2<sup>nd</sup> all in favor 5 to 0. Mayor Schoenig motions to accept the February Code Enforcement Report, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0. Copy attached to the minutes.
- 3.4. Planning Board Report – Tabled.
- 3.5. Zoning Board of Appeals Report – Todd Gianguzzi provided a written report of no activity. Mayor Schoenig motions to accept the February Zoning Board of Appeals Report, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0. Copy attached to the minutes.
4. Suburban Carting – Trustee Meagher says she invited representatives from Suburban Carting but they are not here. Trustee Bryde asks if they said they were coming. Trustee Meagher says that Suburban Carting said they would put it on their calendar.
5. Tentative Budget Submittal – Clerk & Treasurer Hansen provides the tentative budget which is the first pass to the Board of Trustees for review. Mayor Schoenig says the tax cap is 0.12% this year. Mayor Schoenig motions to set a budget work session for March 23<sup>rd</sup> and March 28<sup>th</sup> 2016 at 7PM, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.
6. The Factors of M – marketing & promotion engagement resolution – Mayor Schoenig motions to approve Resolution No. 031616-1 as written, Deputy Mayor Piccini 2<sup>nd</sup>, discussion; Trustee Meagher asks if insurance will be provided, and copies of incorporation papers. Trustee Meagher thinks it is overpriced for what it is, just some FaceBook boosts which are very inexpensive. Clerk Hansen says there is also a newsletter that includes the cost of copy edit, layout, printing and mailing. Trustee Meagher asks if she knows the Board of Trustees must approve the newsletter before printing. Clerk Hansen reminds the Board that all content in the newsletter will be submitted and approved by them prior to publication. Clerk Hansen defers to Village Counsel Molé for any unusual contractual requirements that might be needed. All in favor 4 to 1. Copy of resolution attached to these minutes.
7. Real Property Tax Contract – Trustee Meagher motions to authorize the Mayor to sign the real property tax contract with Putnam County for the 2016-17 tax year, Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0. Copy of resolution attached to these minutes.
8. 114 Main Repayment of arrears – Mayor Schoenig instructs the village counsel to prepare a repayment agreement with all arrears paid in full by May 20, 2016. One third of outstanding balance at the end of March, one third at the end of April, & the final third in May on or about the 15<sup>th</sup> Mayor Schoenig motions to approve as described, Trustee Meagher 2<sup>nd</sup> all in favor 5 to 0.
9. Mike Rapp – 963-967 Rte. 22 outside water surcharge – request for relief from per meter surcharge – No relief granted. Mr. Rapp may reroute the water feeding three cottages all through one meter if he so desires and that will reduce his surcharge but the surcharge will still be based on meters. Any changes made to the meters and piping must be reviewed by the DPW water superintendent and monitored for compliance.
10. Village Cleanup – Councilwoman Eckardt says the Town cleanup is scheduled on April 16<sup>th</sup> and 17<sup>th</sup> from 8 A.M. to Noon with registration and supplies distributed in front of 67 Main Street (Old Town Hall) or under the Cameo marquis if it is raining. Mayor Schoenig asks about the street sweeper availability. Trustee Meagher says she has no new information. Trustee Boissonnault asks if Trustee Meagher emailed Mr. Bruen. Trustee Meagher says she did not but she telephoned. Deputy Mayor Piccini says since Councilwoman Eckardt will be there both days then we should consider the 17<sup>th</sup> so as not to interfere with the Little League parade. Trustee Meagher gains board consensus and says we will hold the Village cleanup on April 17<sup>th</sup> from 8 A.M. to 12 Noon with Councilwoman Eckardt offering to help out with sign-up sheet, handing out materials, and documenting collection for MS4 records.
11. Urban Renewal Plan –
- 11.1. Deputy Mayor Piccini says she has spoken with our Village Engineer J.R. Folchetti to document the maps for the Urban Renewal Plan after the Board reviews in detail and makes specific recommendations based on that review. Trustee Meagher asks why we don't use VHB to correct the maps. Deputy Mayor Piccini

says map-making is not a core competency at VHB and it is a core competency at our Village Engineer's office. No action is needed at this time.

- 11.2. Deputy Mayor Piccini says John Nolan and Pace Land Use Law Center did review the draft Urban Renewal Plan informally and said that he saw no red flags. Deputy Mayor Piccini suggests that PACE officially review the Urban Renewal Plan after the Board makes revisions based on known issues brought up by the public and noted in-house. The next step would be to get a quote for his services. Trustee Meagher asks if we can get a neutral party instead of PACE for example a disinterested planning firm. Deputy Mayor Piccini says that PACE is a preeminent Land Use Law Center and is entirely objective in all their work. Mayor Schoenig says why have the students do the work when we can have the teacher. Mayor Schoenig says typically planning firms use PACE as a resource because they are not as knowledgeable on land use as PACE so we go directly to the objective source.

- 11.3. Deputy Mayor Piccini says we need work sessions to look at the revisions to the draft urban renewal plan. Deputy Mayor Piccini motions to set a budget work session on March 23, 2016, and budget and urban renewal work sessions on March 28, 2016, April 4 and 5, 2016 and a Budget Public Hearing on April 13, 2016 with all meetings beginning at 7:00 P.M. at Village Hall, 50 Main Street, Brewster, NY 10509 Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0.

12. Correspondence Sent/Received for February, 2016 – Trustee Bryde asks about the Comcast letter. Clerk Hansen says we play no role in the changes and are included because we are the franchise licensee. Trustee Bryde asks about the noise complaint with regard to garbage pickup. Clerk Hansen says that the complainant said he would be in attendance tonight along with Suburban Carting representatives but neither party attended. Trustee Bryde suggests to Trustee Meagher that she send an email to Suburban representatives and copy the Mayor and Board of Trustees. Mayor Schoenig motions to accept the correspondence sent and received for February, Trustee Bryde 2<sup>nd</sup> all in favor.

13. Minutes for approval;

- 13.1. March 2, 2016 Public Hearing & Regular Meeting – Trustee Bryde motions to approve the March 2, 2016 Public Hearing & Regular Meeting minutes, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.
- 13.2. March 9, 2016 Urban Renewal Plan Public Hearing – Deputy Mayor Piccini motions to approve the March 9, 2016 public hearing minutes, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0. Clerk Hansen said he added a hyperlink to the audio file in the document and will upload it to the village website with the approved minutes.

14. Vouchers Payable – Deputy Mayor Piccini reviewed the vouchers and found everything in order.

14.1.	A - GENERAL FUND	\$32,532.35
14.2.	C - REFUSE & GARBAGE	17,422.66
14.3.	EN - ENGINEERING FEES ESCROW ACCOUNT	2,705.00
14.4.	F - WATER FUND	11,503.93
14.5.	G - SEWER FUND	27,945.95
14.6.	T - TRUST & AGENCY	5,524.64

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Total Vouchers Payable	\$97,634.53
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Mayor Schoenig motions to approve the vouchers payable as written, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

15. Other Business

- 15.1.1. Deputy Mayor Piccini mentions the meeting coming up on March 24<sup>th</sup> at PACE. Deputy Mayor Piccini updates the Village Board on the Town of Southeast board meeting regarding food trucks, spectra energy natural gas pipeline expansion, longevity increases for non-union workers, health plan contributions changes for non-union workers, starting salary reset for non-union positions upon new hire.
- 15.2. Trustee Bryde says Judge O'Rourke had a nice farewell breakfast for Janice Bergquist.
- 15.3. Trustee Boissonnault met with Jack Gress regarding the Farmers Market relocation to Wells Park. Trustee Boissonnault said he met with CIA security about installing an internet based camera with a 360 degree swivel. Trustee Boissonnault met with Design a Sign and a proposal is being put together right now for an entrance sign. Trustee Boissonnault met with some girl scouts who are doing their silver project and want to use Wells Park to establish a book exchange. A younger group of girl scouts would like to build two benches for us. Trustee Boissonnault said he asked Tony Hay what he wanted to do with the entry fence when it is removed. Supervisor Hay said to call them on the day before it is to be removed and they will pick it up. Ninety yards of mulch was donated is scheduled for delivery this weekend. Trustee Bryde thanks Trustee Boissonnault for all his hard work and the results are tangible and exciting.

- 15.3.1. Mayor Schoenig says that Morningthorpe Bridge is scheduled to go out for award in 2017. Fred Pena of Putnam County Highway wants to come and present the project to the Board in the future. Mayor Schoenig says George Gaspar is not able to make the meeting tonight.

16. New Business

- 16.1. Deputy Mayor Piccini refers back to agenda item 2 which was tabled and motions to waive the sign fee for the Southeast Cultural Arts Center, Trustee Boissonnault 2<sup>nd</sup> discussion; Mayor Schoenig says we have never waived a fee and does not want to start now, all in favor of waiving the sign fee; none (zero), all opposed.
- 16.2. Trustee Bryde says Clerk Hansen and herself attended a key leaders breakfast put on at United Cerebral Palsy by Communities That Care. Attendees will receive results of the survey and then a call to attend new meetings as they occur. The meeting was very impressive and addresses very important issues facing our youth today.
- 16.3. Mayor Schoenig says Judge O'Rourke wants to bring in part time help in the form of Rhonda Canarozzi, our former court clerk. Deputy Mayor Piccini motions to bring Rhonda Canarozzi back on a temporary part time basis at \$25.00 per hour, Mayor Schoenig 2<sup>nd</sup> all in favor 5 to 0.

17. Public Comment

- 17.1. Jack Gress questions the intention of review of the Urban Renewal Plan by John Nolan. Jack Gress asks if the legal challenges to the draft plan caused the Board to have John Nolan review the legal questions that the public submitted. Deputy Mayor Piccini says no. Any current questions to the plan will be addressed in-house prior to submitting a final revised plan to John Nolan for his review. Counsel Molé says that any attorney who reviews a document could address legal questions as that is their profession. Mayor Schoenig clarifies that Mr. Nolan will review the document after revisions may be made based on comments received to date.
- 17.2. Rick Stockburger says he will be away for training for the primary election and someone else will have to do parking meters and set up for the election.
- 17.3. Richard Ruchala asks if Todd Gianguzzi appeared before the board today. Mayor Schoenig says no. Mr. Ruchala asks if there was a ZBA report. Mayor Schoenig says yes. Mr. Ruchala questions the Marketing Plan and asks what the purpose of the contract is. Clerk Hansen says a new government FaceBook page will be set up to promote our events. Promotions or "boosts" will be made to a village audience and also to a greater village audience extending out roughly ten miles in all directions. Additionally a quarterly newsletter will be established, edited, printed and mailed. Mr. Ruchala asks why we are doing this and how much we are spending. Clerk Hansen says this authorization is for up to \$2,000 to carry us through the end of this fiscal year. Clerk Hansen went on to say we have established this because the Niche Marketing Report, the Village of Brewster Main Street Report, and our newly adopted Comprehensive Plan all urges we promote and market the Village. Mr. Ruchala asks how much we have spent so far on the Urban Renewal Plan. Clerk Hansen is unsure of the exact figure. Mr. Ruchala asks what we have spent on Wells Park so far. Trustee Boissonnault says he will get back to him with that information.
- 17.4. Peggy Bruen thanks people for turning out for the David D. Bruen reading room. The Bruen family is looking at having the fireplace put back to a wood burning fireplace. Ms. Bruen asks who she should talk to about making that change. Mayor Schoenig says Ms. Bruen should talk to the town. Peggy Bruen says she is looking into the "illegals" in the village.
- 17.5. Janet Ward asks about the Factors of M authorization and the quote from John Nolan. Is there criteria for when competitive bid is needed. Counsel Molé says state law covers procurement.
- 17.6. Clerk Hansen provides Trustee Meagher with a second set of employment papers since the ones provided to her in November were never completed and submitted. Clerk Hansen says when she properly executes all the papers including the I-9 with all the necessary supporting documents and returns them to the Clerk then she can be added to the village payroll.
18. Mayor Schoenig motions to go into executive session to discuss a personnel issue, Trustee Meagher 2<sup>nd</sup> all in favor 5 to 0.
19. Mayor Schoenig motions to come out of executive session, resume the regular meeting, and adjourn, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.

**VILLAGE OF  
BREWSTER POLICE  
DEPARTMENT  
MONTHLY REPORT**

**FEBRUARY 2016**

**POLICE CHIEF  
John Del Gardo**

# VILLAGE OF BREWSTER POLICE DEPARTMENT

## MONTHLY REPORT

TO: Mayor James Schoenig - Board of Trustees  
FROM: Police Chief John Del Gardo  
RE: Monthly Report February - 2016

<b>TICKETS</b>	
Uniform Traffic Tickets:	95
Parking Tickets:	119
Code Tickets Intox	4
<b>TOTAL TICKETS</b>	<b>218</b>

<b>TAXI INSPECTION</b>	<b>12</b>
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<b>ARRESTS</b>	<b>0</b>
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NO ARRESTS

<b>TOTAL ARRESTS</b>	<b>0</b>
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### SECURITY VISITS PATROL

Sewer Plant	253
Water Tank	234
Well Field	19
<b>TOTAL VISITS</b>	<b>506</b>

### FOOT PATROL

Main Street	70
MTA Station	71
Residential	32
<b>TOTAL HOURS</b>	<b>173</b>

<b>911 CALLS</b>	<b>62</b>
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<b>Walk in / Pickup Compl's</b>	<b>34</b>
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Court Hours S.E	67
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Court Hours VILLAGE	24
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<b>VEHICLE REPAIRS</b>	
	\$95
<b>MILEAGE TOTAL</b>	
	5696
<b>Total Fuel</b>	
	799

PEO Stockburger	Tickets:	18
	Hours	28

PEO Gianguzzi	Tickets:	6
	Hours:	10

Security Detail 2 Officers

Security Detail 2 Officers

## **911 DISPATCHED CALLS – 62**

**AIDED – 15**

**EDP - 3**

**VEHICLE ACCIDENT – 6**

**HIT AND RUN ACCIDENT - 1**

**DISPUTE - 5**

**DISORDERLY PERSON - 1**

**LARCENY FROM AUTO - 1**

**LARGE FIGHT - 2**

**BURGLAR ALARM - 4**

**FIRE ALARM - 4**

**911 HANGUP - 2**

**SUSPICIOUS PERSON - 4**

**SUSPICIOUS VEHICLE - 1**

**NOISE COMPLAINT - 4**

**BOLO - 2**

**LOST DOG - 1**

**PARKING CONDITION - 1**

**BACK UP S.O. NARC ARREST - 1**

**TREE DOWN - 1**

**M.T.A. GATE STUCK OPEN - 1**

**DISABLE VEHICLE - 1**

**MARIJUANA ODOR - 1**

**VILLAGE OF BREWSTER POLICE**

**SELECTIVE TRAFFIC ENFORCEMENT**

**FEBRUARY 2016**

**CELL PHONE - 14**

**SEAT BELTS - 3**

**SPEEDS – 3**

**STOP SIGN - 23**

**CROSSWALK - 1**

**LEAVING THE SCENE OF ACCIDENT - 1**

**TOTAL – 45**



**VILLAGE OF BREWSTER  
MONTHLY PROGRESS REPORT**

<b>1. GENERAL INFORMATION</b>		
Report No: 3 of 2016	Date: 3/16/2016	Contract No:
Facility Name: <b>VOB / EPA Stormwater Phase II Regulations</b>		

<b>2. ENGINEERS STATUS OF PROJECT</b> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
<b>a.</b>	<b>Activities completed this month (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>• Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village.</li> <li>• Completed and submitted DRAFT Annual Report at March 16, 2016 Village Board Meeting for Village Board and public review and comment.</li> </ul>
<b>b.</b>	<b>Status of activities in progress this month (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>• Post NYSDEC Annual Report on Village website by March 21, 2016.</li> <li>• Receive comments on the Annual Report from the Board and the public for 30 days.</li> <li>• Continue to monitor NYSDEC for upcoming changes to permits.</li> <li>• Receive East of Hudson Operation and Maintenance Policy.</li> </ul>
<b>c.</b>	<b>Activities scheduled (attach additional pages as needed):</b>
	<ul style="list-style-type: none"> <li>• Close public comment period April 20, 2016</li> <li>• Submit <b>FINAL</b> Annual Report to NYSDEC by May 23, 2016</li> <li>• Await comments from NYSDEC on 2014-2015 Annual Report submitted in May 2015.</li> <li>• Adopt East of Hudson Operation and Maintenance Policy and allocate funding.</li> </ul>

1. <u>GENERAL INFORMATION</u>		
Report No:	3 of 2016	Date: 3/16/2016
Contract No:		
Facility Name: <b>VOB / Wastewater Treatment Plant and Collection System</b>		
2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineers Contract and Scope of Work including:		
a. Activities completed this month (attach additional pages as needed)		
<ul style="list-style-type: none"> <li>The average daily flows at the plant in February were 131,250.</li> </ul>		
<ul style="list-style-type: none"> <li>Three (3) quotes were received for the RBC repair (see attached):           <ul style="list-style-type: none"> <li>a. Darlington Equipment Co.: \$39,900.00 complete</li> <li>b. Milnes Co, Inc.: \$72,000.00 complete</li> <li>c. Mountain Machine works: \$4,452 includes brackets only. Labor, new media, repair to torque arm pedestal all omitted from their quote with no explanation.</li> </ul> </li> </ul>		
<ul style="list-style-type: none"> <li>Recommend award to Darlington Equipment Co.</li> </ul>		
<ul style="list-style-type: none"> <li>Headworks Lighting checked and repaired.</li> </ul>		
<ul style="list-style-type: none"> <li>CIP pH probe replaced.</li> </ul>		
<ul style="list-style-type: none"> <li>Mudwell Flow Meter pulled and sent to flow technician for repair cost.</li> </ul>		
<ul style="list-style-type: none"> <li>Received CMF modules for one (1) filter. Waiting on rings.</li> </ul>		
<ul style="list-style-type: none"> <li>Commence preparation for painting in CMF Building and Chemical Room.</li> </ul>		
b. Status of activities in progress this month (attach additional pages as needed):		
<ul style="list-style-type: none"> <li>CMF Filter Pump 1 sent to vendor to analyze problem.</li> </ul>		
c. Activities scheduled (attach additional pages as needed):		
<ul style="list-style-type: none"> <li>Award RBC rebuild contract.</li> </ul>		

# DARLINGTON EQUIPMENT COMPANY

"WE ARE HERE TO HELP"

VRI Environmental Services  
Attention: Fernando

February 8, 2016

Subject: Brewster, NY RBC Repairs

Fernando,

Darlington Equipment Company can repair your Lyco RBC for \$39,900.

This price includes the following:

Supply and Install of 16 new support frames with fasteners and hardware

Supply and Install 16 low density media packs

Repair to drive torque arm concrete pedestal

Supply and Install new torque arm

Price does not include the following:

Disposal of existing media and support frames

Reinstallation of fiberglass covers

Any taxes

Thank you for this opportunity. We look forward to working with you on this and future projects.

Regards,

Don Elzer

DARLINGTON EQUIPMENT COMPANY

PO BOX 312

NEGLEY, OH 44441

PHONE 330-426-2552 \* FAX 330-426-2662

[RBCS@DARLINGTONEQUIPMENT.COM](mailto:RBCS@DARLINGTONEQUIPMENT.COM)

[WWW.DARLINGTONEQUIPMENT.COM](http://WWW.DARLINGTONEQUIPMENT.COM)



12 Frear Hill Road  
Tunkhannock, PA 18657  
Tel: 570•836•2145  
Fax: 570•836•6510  
[www.milnescompanies.com](http://www.milnescompanies.com)

March 9, 2016

Paul Bozek  
VRI Environmental Services, Inc.  
1847 Rt 55  
LaGrangeville, NY 12450

Re: Village of Brewster RBC Media Repair

Dear Paul,

Following up on your request, The Milnes Co., Inc. submits a lump sum price of \$72,000 to replace eight each 40L modules and eight each 42L modules in the existing RBC # 2 (326L-2) at the Village of Brewster WWTP.

This proposal includes the required supervision, labor, material, tools and equipment to install the new media support brackets and the new media. It also includes the repair of the existing cracked torque arm foundation pier.

The work would need to be done in two phases. The first phase is the removal of the remaining damaged brackets and media and the repair of the torque arm pier. This should take two to three days to complete. The work to replace the media modules would be the second phase and would take approximately five days. The second phase would start after the repaired pier concrete has reached full strength.

Prevailing wage rates have been assumed. No overtime is included. No bond has been included. No permit has been included. Pump-down of the basin and any bypass is by others.

Please contact me at 570-836-2145 or [rbharvey@milnescompanies.com](mailto:rbharvey@milnescompanies.com) with any questions.

Yours truly,

Bob Harvey  
Project Manager  
The Milnes Co.  
cc: Project File

Above Supply/Install and/or Option accepted this \_\_\_\_ day of \_\_\_\_\_, 2016

By: \_\_\_\_\_



## Mountain Machine Works

2589 Hotel Road  
Auburn, ME 04210  
Phone: 207-783-6680  
Fax: 207-783-8055

### Quotation

Quote VRI Environmental Service

To: 1827 Route55

LaGrangeville, NY 12540  
United States

Quote Number:	10731	Contact:	Dale Post
Quote Date:	02/25/16	Expires:	03/26/16
Customer:	VRI-USA	Inquiry:	
Salesman:	House	Terms:	Prepaid
Ship Via:	Customer Pays for Shipping	Phone:	(845) 677-3944
FOB:	Auburn	FAX:	(845) 677-3940

<u>Part Number</u>				
<u>Item</u>	<u>Description</u>	<u>Revision</u>	<u>Quantity</u>	<u>Price</u>
1	121911-01A RBC MEDIA BRACKET - END TYPE: LYCO / SIEMENS  Material: A36 HR Finish: Hot Dipped Galvanized	A	2	\$1,078.00 /EA
2	121911-02A RBC MEDIA BRACKET - MIDDLE TYPE: LYCO / SIEMENS  Material: A36 HR Finish: Hot Dipped Galvanized	A	2	\$1,148.00 /EA
<b>Total:</b>				<b>\$4,452.00</b>

<u>Item</u>	<u>Part Number</u>	<u>Description</u>	<u>Revision</u>	<u>Quantity</u>	<u>Price</u>
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Changes in quantity or specifications will affect the pricing in this quote, please contact MMW for an updated quote as necessary.

Estimated Delivery will be 4-5 weeks from receipt of PO, drawings and customer supplied material (when applicable).

Delivery is estimated based on the material delivery and shop schedule at the time of the quote. The delivery date will be reviewed and acknowledged after a purchase order is received.

MMW accepts the following forms of payment at time of pick up or prior to shipment: CASH, Major Credit Card, Bank Check, Business Check or Credit if already approved by MMW - please indicate on your order what form of payment you plan to use for the order.

If you do not already have a line of credit with Mountain Machine Works but would like to apply for one please download our credit application from our website at <http://www.mountainmachineworks.com/CreditApplication.pdf>.

Please Note credit cannot be used until approved by MMW.

Thank you for contacting Mountain Machine Works for a quote on your pending project

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By Scott Pelchat  
Mountain Machine Works

## JANUARY, 2016 Code Enforcement Report

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VILLAGE OF BREWSTER  
50 MAIN STREET  
BREWSTER, NY 10509  
(845) 279-3760

### JANUARY 2016 SUMMARY REPORT

BUILDING FEES =	\$580
PROPERTY REGISTRATION	15
<u>SAFETY INSPECTION =</u>	<u>900</u>
TOTAL FOR JANUARY =	\$1,495

PERMITS: 11

TOTAL COs, CCs: 3

VIOLATIONS/ORDER TO REMEDY 21

INSPECTIONS 2

PROPERTY REGISTRATION PENDING: 18

## FEBRUARY, 2016 Code Enforcement Report

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VILLAGE OF BREWSTER  
50 MAIN STREET  
BREWSTER, NY 10509  
(845) 279-3760

### FEBRUARY 2016 SUMMARY REPORT

BUILDING FEES =	\$940
PROPERTY REGISTRATION	390
<u>SAFETY INSPECTION =</u>	<u>425</u>
TOTAL FOR FEBRUARY =	\$1,755

PERMITS: 5

TOTAL COs, CCs: 14

PROPERTY REGISTRATION PENDING: 5

March 1, 2016

Attention: Peter Hansen & Village Trustees

Reference: February ZBA Activity

Please be advised we had no activity for the month of February.  
Best Regards,

Todd Gianguzzi ZBA, Chairman

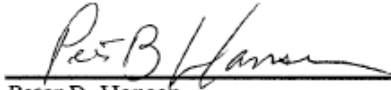
**RESOLUTION No. 031616-2**

**PUTMAN COUNTY REAL PROPERTY TAX SERVICE CONTRACT**

Trustee Meagher motions to approve Resolution No. 031616-2 to authorize Mayor Schoenig to sign the contract as written, Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0.

I, Peter B. Hansen DO HEREBY CERTIFY, that the foregoing is a true copy of a Resolution passed by the Village Board of Trustees of the Village of Brewster at its regular meeting held on 19 March 2014 and members of the Village Board had due notice of said meeting, and further that such resolution has been fully recorded in the Village Clerk's books.

In Witness thereof, I have hereunto set my hand the 17<sup>th</sup> day of March, 2016



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Peter B. Hansen  
Village Clerk  
Village of Brewster



**VILLAGE OF BREWSTER  
BOARD OF TRUSTEES  
50 MAIN STREET  
BREWSTER, NY 10509  
ENGAGEMENT OF MARKETING SERVICES FIRM**

**RESOLUTION No. 031616-1**

INTRODUCED BY: MAYOR SCHOENIG

SECONDED BY: DEPUTY MAYOR PICCINI

DATE OF CONSIDERATION/ADOPTION: March 16, 2016

Whereas, the Village of Brewster desires to engage with The Factors of M for marketing and promotion of tourism and development within Brewster and other associated resources to enliven and expand the property tax base;

Whereas in 2009 the Village Niche Marketing Plan said "Marketing downtown Brewster is about more than simply promoting the mix of businesses and amenities; it is also about raising awareness and presenting the area in the best possible light, drowning out the voices of the "naysayers.""; and

Whereas in 2013 the Pattern for Progress Main Street Envision Brewster Fellows Report establishing a Main Street Coordinator to increase community engagement and improve the aesthetics of Main Street and viability of the Village; and

Whereas in 2015 the Village adopted a revised comprehensive plan and among the recommendations was to "pursue marketing and promotion strategies to attract a variety of businesses and also cater to the arts community."

Whereas the Village of Brewster recently concluded significant renovations in the town park and is opening Wells Park for the first time as a village park, with a 25 year operating lease, in 2016; and

Whereas several events are planned at the park during the late spring, summer, and early fall; and

Whereas parts of the park are available for rental to the general public; and

Whereas the Brewster Farmers Market will relocate to Wells Park at the beginning of the 2016 season changing a long established venue; and

Whereas the Village of Brewster promotes healthy living and has proximity to outdoor recreation including fly fishing, bike and hike trails, fresh locally produced food and artisan products, and the Wells Park outdoor venue; now therefore

The expenditure of up to \$2,000 for the remaining fiscal year (through May 31, 2016) is hereby authorized to establish, set-up, cultivate keywords, and promote the Village of Brewster through a;

- Newsletter
- official government FaceBook page
- conduct a boost campaign directed to Village residents in and nearby the Village boundaries
- conduct a boost campaign to a "greater brewster radius" – approximately 10 miles around the Village both inside New York State and extending into Connecticut

To promote the Village of Brewster's cultural diversity, facilities and activities to strengthen brand awareness, broaden tourism, attract the public to local events, and promote commuter parking.

BE IT FURTHER RESOLVED that the Mayor of the Village of Brewster is hereby authorized to sign any and all documents necessary to give effect to this resolution.

Mayor Schoenig: Aye  
Trustee Meagher: Nay  
Trustee Boissonnault: Aye

Deputy Mayor/ Trustee Piccini: AYE  
Trustee Bryde: AYE

VOTE 4 in favor 1 opposed

STATE OF NEW YORK )

) ss.:

COUNTY OF PUTNAM )

I, PETER BREWSTER HANSEN, Village Clerk of the Village of Brewster, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Board of Trustees of the Village of Brewster at a meeting of said Board on March 16, 2016.

DATED: March 17, 2016

